

## DATA PROTECTION NOTICE – Video Surveillance system PO-5-02

(revised version dated 16/12/2020)

*Video Surveillance system involves processing of personal data, which shall comply with Regulation (EU) N° 2018/1725<sup>1</sup> (the “Regulation”).*

This data protection notice explains how the Shift2Rail Joint Undertaking (here after referred to as S2R JU) uses any information you give to us, and the way we protect your privacy. Furthermore, it describes the rights you have as a data subject and how you can exercise these rights.

Shift2Rail Joint Undertaking protects the fundamental rights and freedoms of natural persons and in particular their right to privacy with respect to the processing of personal data.

We provide the following information based on Article 15 of the Regulation.

### What is the purpose of the processing?

The S2R JU uses its video-surveillance system for the sole purposes of protecting its premises and assets for safety, security and access control purposes only. The video-surveillance system helps monitor access to our offices, as well as safeguards property and information located or stored on the premises.

### Which personal data do we process?

Personal data:

- Video tapes and photographs

### Why do we process your personal data and under what legal basis?

Personal data:

- Public Interest Article 5 (1) a) of Regulation 2018/1725

### Who is the controller and other actors involved in the processing?

Controller: The Shift2Rail Joint Undertaking, legally represented by Mr Carlo Borghini, Executive Director, White Atrium building – 2<sup>nd</sup> floor, 56-60 Avenue de la Toison d’Or 1060 St Gilles, Bruxelles.

Processor(s) of personal data: N/A

### How is Shift2Rail Joint Undertaking processing the personal data?

See the S2R JU [Data Protection & Legal Notices](#) web page for more information.

### How do we protect and safeguard your information?

- Access control and technical measures such as physical locks and/or secure connections and firewalls
- Obligation of confidentiality of the staff
- Physical security of the premises
- Computer systems hardened
- System operates on a dedicated private network without external access.

### Who can access to your personal data and to whom is it disclosed?

The following might have access to your personal data:

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<sup>1</sup> Regulation (EU) N° 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (“EUDPR”).

- S2R JU Staff members: ICT and Security Officer
- Upon request: External service provider (S2R JU contractor) in charge of the maintenance

### What are your rights and how can you exercise them?

You have the right of access to your personal data and to relevant information concerning how we use it. You have the right to rectify your personal data. Under certain conditions, you have the right to ask that we delete your personal data or restrict its use. You have the right to object to our processing of your personal data, on grounds relating to your particular situation, at any time. In addition, you have the right not to be subject to a decision based solely on automated processing of data, including profiling, if such decision has legal effect on him or her, except for certain situations, such as entering into a contract (as required by articles 14-16 & 24 of EU DPR Regulation).

Information on action taken on the data subject's request to exercise her/his rights shall be provided without undue delay and in any case within 15 calendar days of receipt of the request. In case of complex or voluminous requests, this period may be extended to three months, in which case the JU will inform the data subject.

In case data subjects wish to exercise their rights, they should send an email to the Shift2Rail Joint Undertaking Data Protection Officer at [Data-Protection@s2r.europa.eu](mailto:Data-Protection@s2r.europa.eu).

### How to withdraw your consent and the consequences of doing this

Data subjects have the right to withdraw their consent at any time by sending a written request to the above-mentioned email address. Please note that withdrawing your consent does not affect the lawfulness of any processing based on your consent before this consent is withdrawn.

*Possible restrictions as laid down in Article 25 of the EU DPR Regulation can apply.*

### How long is the data retained?

- 14 calendar days: Video tapes and photographs

### Complaints, concerns and recourse

Should you have any complaint or concern you may contact:

- the Data Protection Officer of the Shift2Rail Joint Undertaking at [Data-Protection@s2r.europa.eu](mailto:Data-Protection@s2r.europa.eu)

In addition, as a data subject, you have a right to recourse to the European Data Protection Supervisor (EDPS) at any time by e-mail to [edps@edps.europa.eu](mailto:edps@edps.europa.eu) or a letter to the EDPS postal address marked for the attention of the EDPS DPO:

European Data Protection Supervisor, Rue Wiertz 60, B-1047 Brussels, Belgium

For more information on the EDPS, please consult their website: <https://edps.europa.eu>

### Additional information

- S2R JU video-surveillance policy dated 14/12/2020 (ref: Ares(2020)7584899) published in the S2R JU web site: <https://shift2rail.org/about-shift2rail/reference-documents/functioning-of-the-ju/>
- [S2R JU Data Protection Register](#) - Processing activity: Video Surveillance system- PO-5-02